

**RCMS PTA 2017-18 Student Directory Opt-Out Form**

**MUST BE COMPLETED AND SUBMITTED TO RACHEL CARSON MIDDLE SCHOOL (“RCMS”) OFFICE BY SEPTEMBER 29, 2017**

**SUBMIT THIS FORM ONLY IF YOU DO NOT WANT YOUR STUDENT’S ADDRESS AND PHONE NUMBER LISTED IN THE STUDENT DIRECTORY.**

The RCMS PTA (the “PTA”) will create a 2017-18 Student Directory (the “Directory”). All PTA Members will receive a free copy of the Directory as a membership benefit. This benefit is guaranteed until November 3, 2017 or upon initial printing and distribution of the Directory. Members joining the PTA after initial distribution of the Directory will receive a Directory as supplies are available and will **NOT** be guaranteed a copy of the Directory.

The Directory will be published in paper form and also may be posted for electronic access.

NOTE: The PTA is **not** responsible for any unauthorized access to the Directory that may be obtained by others within or outside of the RCMS community. Reasonable efforts will be taken to protect personal information published; however, the PTA does **not** guarantee the security of your personal information.

Inclusion in the Directory is optional. All RCMS students and families will be automatically included unless you submit this Directory Opt Out Form.

**If you DO NOT wish your contact information to be included in the Directory, the PTA must receive this completed DIRECTORY OPT OUT FORM by September 29, 2017.**

**Please turn your completed Opt Out Form to the RCMS Office.**

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**I do not want my child’s personal contact information printed in the 2017-2018 RCMS Student Directory. PLEASE PRINT!**

**Parent/Guardian Signature:** \_\_\_\_\_

**Parent/Guardian Printed Name:** \_\_\_\_\_

**Student’s Full Name:** \_\_\_\_\_

**Student’s Grade:** \_\_\_\_\_